

To: All certified private training institutions and new certification applicants

We are writing to provide some important updates from the Private Training Institutions Regulatory Unit (PTIRU) of the System Integrity Branch (SIB).

Updated Distance and Combined Delivery Methods Guide + New Distance Education Best Practices Guide

Distance education offers opportunities for learners seeking flexibility and accessibility. When designed and delivered effectively, it can provide a highly engaging and impactful learning experiences. However, it also presents challenges in maintaining engagement, delivering quality instruction, providing adequate student support and evaluating students' learning and progress effectively.

SIB has been working with a distance delivery subject matter expert and engaged with the BC Career Colleges Association on updates to the PTIRU Distance and Combined Delivery Methods Guide, and a new Distance Education Best Practices Guide.

The purpose of the Distance and Combine Delivery Methods Guide is to clarify the requirements under the *Private Training Regulation* related to distance and combined delivery methods. The purpose of the Distance Education Best Practices Guide is to support institutions in developing and delivering high-quality distance education by offering practical guidance that promotes compliance, consistency, and student-centred learning.

The two guides are attached for your reference, and will be posted on the PTIRU [Forms, Templates and Resources](#) page in the coming days. The version control date for both guides is March 25, 2026.

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