

## PTA Implementation Update

As of Sept. 1, 2016, institutions, students and the public will have access to a new website - <http://www.privatetraininginstitutions.gov.bc.ca/> - replacing the current PCTIA website.

Institutions will be able to use the site to:

- Apply for certification under the PTA.
- Use a new intake form (Intake PDF) to apply for program approvals or notify the Ministry of changes to their operations.
- Learn about upcoming orientation sessions.
- Access the PTA policy manual, regulations, links to legislation and forms required for a range of interactions with the Private Training Institutions Branch.
- Report their final tuition fee for August 2016 using their old PCTIA Portal user and password (until Sept. 15, 2016).

During the initial transition period, institutions will have the ability to make payments through all acceptable methods except by credit card.

To further streamline administrative processes, a **Private Training Institutions (PTI) Portal** will be added to the site this fall. The Portal will be the primary link between the PTI Branch and institutions, with features including:

- [BCeID](#), a secure method for accessing government services online.
- A dashboard displaying key information such as application status, designation status, key dates and requirements, invoices, payments and other requirements.
- A further refined institution intake application process to manage updatable institution profiles, program and location information and submit applications online.
- Invoice display and payment by credit card.
- Ability to manage other user roles within the institution.
- Submit documents online.

In time, the Portal will also provide for:

- Integration of Student Financial Assistance (SFA) and Education Quality Assurance (EQA) designation processes.
- Online reporting of student data.

Each of these changes represents a step towards enhancing private training in British Columbia, with stronger quality assurance for students, streamlined and harmonized administrative processes, lower student financial assistance default rates and, ultimately, greater public confidence in the system.

Thank you for input, and your patience, as we work through the final steps in implementation. If you have any questions, please contact Monica Lust, Registrar, at [mlust@pctia.bc.ca](mailto:mlust@pctia.bc.ca)



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