**Work Experience Agreement**

This agreement is made between:

[**Institution name**], of [**institution address**]

and

[**Host organization name**], of [**host organization address**]

and

[**Student name**], of [**student address**]

1. The work experience will commence on [**date**] and end on [**date**].
2. The responsibilities of [**institution name**] in respect of the work experience are:
   1. [**List the responsibilities**]
3. The responsibilities of [**host organization name**] in respect of the work experience are:
   1. [**List the responsibilities**]
4. The responsibilities of [**student name**] in respect of the work experience are:
   1. [**List the responsibilities**]
5. The activities [**student name**] will undertake during the work experience are:
   1. [**List the activities**]

|  |  |  |
| --- | --- | --- |
| Signature of Institution Representative |  | Date |
| Signature of Host Organization Representative |  | Date |

Signature of Student Date